



LUDGATE MANAGEMENT SERVICES INC.

Off Site Owner & Tenant Information

Legal Owner(s) Personal Information

Form for Legal Owner(s) Personal Information including fields for Date, Lease Start/Expiry Dates, Condominium Corporation, Last/First Name(s), Mailing Address, City, Province, and Postal Code.

Tenant(s) Personal Information

Form for Tenant(s) Personal Information including fields for Last/First Name(s), Property Address, City, Province, Postal Code, Home#, Cell#, Work#, and e-mail address.

Do you agree to receive electronic notices at the email provided? Yes ____ No ____

Tenants License Plate Information

Form for Tenants License Plate Information including fields for Vehicle Make/Model/Colour, License Plate No., Tenant(s) Signature, Dated, Property Owner(s) signature, Dated, and contact information for Ludgate Management Services Inc.

BE ADVISED THAT ANY INFORMATION PROVIDED WILL BE KEPT CONFIDENTIAL

I Certify that the information provided in this document is complete and accurate. I understand that my failure to provide complete and accurate information or to meet owner(s) requirements may result in not receiving important Condominium Documentation. I will also abide by the Corporations rules and regulations as per the Declaration and Condominium Act, 1998. If you have advised that you do reside off--site or rent any part of home, it is the legal owner's responsibility to make sure that their tenant(s) fill out an absentee owner form and tenants are aware of any rules and regulations relating to the Condominium Corporation.