



PRE-APPROVED PAYMENT (PAP) AUTHORIZATION FORM

The undersigned authorize(s) Michel Breau of Ludgate Management Services Inc. (LMSI) to withdraw from my/our bank account the monthly dues on the 1st business day of each month.

Terms and Conditions

The total monthly dues will be deducted automatically from your bank account on the 1st business day of each month. Pre-authorized payments can be drawn on any Canadian financial institution. If two or more of your payments are returned unpaid by your bank within a one-year period, the Pre-authorized Plan will be cancelled, and payment will only be accepted by certified cheque, E-transfer or money order.

Note: Any returned pre- authorized payments will be subject to an administrative charge.

Cancellation

The agreement can be terminated in writing at any time, either by you or Ludgate Management Services Inc.. The scheduled payment for any month may be cancelled up to 30 days before the 1st of the month, by contacting us at (613) 791-2258, or by sending an e-mail to admin@ludgatemanagement.ca. If the agreement is cancelled, or if any monthly payment is cancelled, the rent owing must be paid directly to Ludgate Management Services Inc. For more information on my right to cancel a PAD agreement or obtain a sample cancellation form, I/we may visit: www.cdnpay.ca.

I (we) acknowledge that I (we) have read and understand all the provisions contained in the terms and conditions of the pre-authorized payment. I (we) authorize Ludgate Management Services Inc. to process a debit in paper, electronic or other form, to cover monthly rent payment on the first day of each month as of:

_____, 20_____
Month

Signature

Date

PRE-APPROVED PAYMENT AUTHORIZATION

Name(s) authorized on the account:

First / Last Name

First / Last Name

Address

Address

City / Province

Postal Code

ATTACH A VOID CHEQUE TO THIS FORM

Name of Banking Institution

Account Number

Bank Number: (3 digits)

Transit Number (5 digits)